



16 July 2020

Dear Parents/Carers

**Oakley's After School Club - Autumn Term 2020**

Oakdale Junior School offers an After School Club to assist parents/carers with childcare. Oakley's After School Club will run from the end of the school day to 5.50 pm, Monday to Friday. Costs are as follows:

Session	1 child attending	Siblings attending
2.55 pm – 4:30pm	£5.50	1 <sup>st</sup> child - £5.50 Additional siblings - £4.40 each
2.55 pm – 5.50 pm	£12.50	1 <sup>st</sup> child - £12.50 Additional siblings - £10 each

We will also require a £25 deposit to be paid to secure your child's place at the club. This is fully refundable when your child leaves the club, but may be retained by the school in the event of non-payment for sessions.

As per school policy, the method of payment is online via ScoPay. **We ask that payment is received at least two weeks in advance of using the club.** Your child's place at the club is not secured if payment is not received at the time of booking.

If for whatever reason you need to cancel any day or booking please let the office know as soon as possible, as we may then be able to offer the space to another child.

Please find the latest Wraparound Risk assessment. This assessment will be reviewed daily. To secure your child's place, please complete and return the booking form and email to [office@oakdalejunior.co.uk](mailto:office@oakdalejunior.co.uk). indicating your desired collection time, and whether your child has any dietary needs or allergies. We hope that you will find this club a great service to support your family.

Yours sincerely

Mrs E Bissell  
Headteacher

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